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JOHN L. SCOTT, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



August 1, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT QUARTERLY REPORT
ON THE STATUS OF A REQUEST FOR PROPOSAL FOR
FLEET MAINTENANCE SERVICES**

On April 22, 2014, the Board requested the Los Angeles County Sheriff's Department (Department) to report back on the status of the development of a Request For Proposal (RFP) for a successor agreement to replace the Department's current fleet maintenance contract with Penske Truck Leasing Company, L.P.

The Department's Contracts Unit Manager has been engaged in a significant review and update of the Statement of Work (SOW), which is the most critical component of the RFP. This review is 50 percent complete to date. In an effort to streamline the review, the Department's Communications and Fleet Management Bureau was engaged in the review and provided responses to questions over the first half of the SOW. The Contracts Unit is in receipt of the responses which will be incorporated into the SOW during a later phase of its review.

Finally, a separate team within the Contracts Unit is being tasked with assembly of the RFP documents; however, the detail of that process cannot be completed until such time as the SOW review is completed. The Contracts Unit expects to complete its review of the SOW by October 2014 and release the RFP prior to the end of the current contract. It is highly likely that the Department will request another extension to the contract during the spring to allow time to complete the solicitation process.

A Tradition of Service

The Honorable Board of Supervisors - 2 -

August 1, 2014

Should additional information be requested, your staff may contact Contracts Manager Angelo Failleo, Contracts Unit, at (323) 526-5183.

Sincerely,

A handwritten signature in blue ink, appearing to read "John L. Scott". The signature is stylized with a large initial "J" and "S".

JOHN L. SCOTT
SHERIFF



County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



JIM McDONNELL, SHERIFF

January 22, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT QUARTERLY REPORT
ON THE STATUS OF A REQUEST FOR PROPOSAL FOR
FLEET MAINTENANCE SERVICES**

On April 22, 2014, the Board requested the Los Angeles County Sheriff's Department (Department) to report back on the status of the development of a Request for Proposal (RFP) for a successor agreement to replace the Department's current fleet maintenance contract with Penske Truck Leasing Company, L.P. (Penske).

The Department's Contracts Unit (Contracts Unit) Manager continues to be engaged in a significant review and update of the Statement of Work (SOW), which is the most critical component of the RFP. The initial review was completed on October 3, 2014. The Department's Communications and Fleet Management Bureau (Bureau) has been engaged in the review and has provided responses to questions and comments imbedded throughout the SOW. The Contracts Unit has appended the Bureau's responses to Parts 1 and 2 of 3, to the SOW, and will issue a final set of questions resulting from these edits. This will require final input from the Bureau. The Bureau's responses to Part 3 of the SOW are pending. Responses received from the Bureau will be appended to the SOW.

A separate team within the Contracts Unit has been tasked with assembly of the RFP documents; however, that process cannot be completed until the initial SOW draft is completed. The Contracts Unit expects to complete its revisions to the SOW by April 1, 2015. The Department will request another extension to the Penske Agreement in March 2015 to allow time to complete the solicitation process, which may take an additional year to complete.

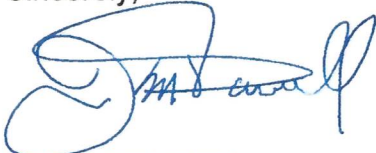
A Tradition of Service

The Honorable Board of Supervisors - 2 -

January 22, 2015

Should additional information be requested, your staff may contact Contracts Manager Angelo Faiella, Contracts Unit, at (323) 526-5183.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim McDonnell", with a large, stylized initial "J" and a flourish at the end.

JIM McDONNELL
SHERIFF